

Wabedo Township
Board of Supervisors Monthly Meeting
December 15, 2009

Present: Chair Bill Bliss, Supervisors Bob Adelman, Ralph Schmidt, Treasurer Carole Houghton and Clerk Barbara Anderson

Guests: The sign in sheet is attached to the original minutes of this meeting.

Call to order – Chair Bliss called the meeting to order at 7:00 p.m. at the town hall.

Pledge of Allegiance – The Pledge of Allegiance was recited.

Approval of Agenda – Two items were added under New Business: Administrative Policy and Review Compensation for Treasurer and Clerk.

Approval of Minutes - The Board had received a copy of the November 10th meeting prior to the meeting for review. Copies of the minutes of November 10, 2009 were available for the public to read. MOTION: Approve the minutes of the November 10, 2009 meeting as written.

Treasurer's Report – Treasurer Houghton read the Cash Control Statement for the month of November 2009. MOTION: Schmidt/passed: Accept the Cash Control Statement for the month of November with an ending balance in all funds of \$81,261.50 and investments totaling \$33,662.88.

Houghton reported on the Sioux Camp SSD loan with the Minnesota Pollution Control Agency. The loan balance is \$9,210.90 and the interest rate is 2%. All the property owners have paid off their portions of the loan to the township. The interest rate the township is receiving on the monies for this loan is 1% on a \$14,908.24 investment. MOTION: Bliss/passed: Authorize the treasurer to pay off the Minnesota Pollution Control Agency loan of \$9,210.90, transfer \$1,500 from the Sioux Camp Loan Fund to general fund to cover administrative costs for the loan, and put the remaining \$4,197.34 in a Certificate of Deposit at the highest rate possible at this time. The new Certificate of Deposit is to be called Sioux Camp SSD repair and maintenance fund.

Residents Concerns – The question was asked if a road has a street sign on it, is the road considered a private road. Bliss explained that roads with street signs are designated roads for the public use. That does not mean the road is a township or county road. It may be that the property owners on that road maintain it.

Road & Bridge

- Crow Wing meeting – Schmidt reported that the Crow Wing Power meeting on lighting was cancelled.
- Road Sign Inspection – Schmidt
- Schmidt reviewed the information sent to the township regarding traffic control devices for low volume roads. A copy is attached to the original minutes of this meeting.

Road & Bridge continued:

- Township sign program – Schmidt reported that the township has 164 road signs. Of that 15 are new signs and 15 are stop signs. There are 5 private signs that residents have placed along the roads and 8 are winding road signs that perhaps could be removed.
 - The Board discussed the 3 plans possibilities.
 - Order 129 signs. Do not remove any. Leave the private signs as is.
 - Order 121 signs. Remove marked signs. Pull all private signs.
 - Order 134 signs. Do not remove any. Order the 5 private signs as shown.

MOTION: Bliss/passed: Order 129 signs and pull private regulatory signs installed illegally.

- Schmidt talked to Dave Enblom of Cass County Highway Department about stop signs on Cooper Lake Road and Old CSAH 47. The County installed stop signs on these roads because they enter on to a county road.
- Schmidt and Waldera inspected the new roads that the township will be taking over from Cass County on January 1, 2010. Waldera will do some brushing but not overly aggressive this year. Schmidt and Waldera also looked at some other township roads Waldera had brushed. Schmidt reported that Waldera did an excellent job of brushing and making sure that the brush was not left on the roads.
- Bridge on Sioux Camp Road. Schmidt asked Lorin Neuenfeldt, a former board supervisor, to take a good look at the bridge coming from the south. Neuenfeldt has agreed and will ask some neighbors to help him and will report back to Schmidt.

Schmidt suggested some possible actions that could be taken to make drivers more aware of the bridge. No action was taken.

- Schmidt met with the snow plow driver from Lott Excavating who will be doing the plowing on these roads. There is not a lot of snow on the roads at the present time. The inspection was very helpful for the driver to see where the edges of the roads are.

Old Business

▲ Wabedo Reclassification Process review - Craig Anderson, chair of the township planning commission reminded the Board that Cass County has adopted Ordinance #2009-04 Land Use Ordinance Amendments and the changes will go into effect 1-1-2010. The Wabedo Township Planning Commissioners have prepared and updated a document for the Board of Supervisors to use when reporting to Cass County about reclassification of lakes in the township. The Board discussed the document presented Wabedo Township Resource Protection Reclassification Process. Anderson explained that presently the whole lake has the same classification. Starting January 2010 the County is allowing different portions of a lake to have different classifications. The document is a process for the township board to deal with possible requests for portions of Little Boy, Wabedo or Woman lakes to be reclassified. MOTION: Bliss/passed: Approve and adopt the Wabedo Township Resource Protection Reclassification Process Guidelines.

New Business

- Approve the Claims - The Board received a copy of the Claims List prior to the meeting for review. MOTION: Adelman/pass: Approve payment of claim 12109 electronic payment, and claims 8327 through 8341 totaling \$8,082.41, plus payroll.
- Computer – Anderson presented information about a new laptop computer for the clerk. The clerk’s old computer would then be used by the secretary of the planning commission. The clerk was asked to continue to research for a new computer and report in January.
- Administrative Policy – The Board had received a copy of Document Number TM7000 from the Minnesota Association of Townships. The document deals with establishing an administrative policy for town board meetings. This policy deals with the scope of the meeting, meeting time and place, calling a special board meeting, presiding officer, order of business, rules of parliamentary procedure, committees, public participation, records, continuing meetings, access to public information, amending the policy and severability. Under the section on access to public information the board needed to set the labor fee for the clerk’s time doing the research of the information requested by someone and the photocopying fee per page. MOTION: Bliss/pass: Approve the acceptance of Resolution 12-15-2009 Establishing an Administrative Policy with the labor fee at \$30.00 per hour and the photocopying fee of \$5.00 per page. The resolution is attached at the end of these minutes.
- Chesla Update – The Board asked the clerk to send Mr. & Mrs. Chesla a copy of the Administrative Policy and ask if they still want copies.
- Treasurer & Clerk Compensation – Bliss discuss the additional work the treasurer and clerk will have to be doing over the next six months. The treasurer will need to finalize all the paperwork for the Sioux Camp SSD and the loan payoff to the Minnesota Pollution Control Agency and the clerk is dealing with the 2010 census information for the township. MOTION: Bliss/pass: Approve an additional \$50.00 per month pay allowance to the treasurer and clerk for the next six months for the additional work required at this time.
- Road History – Schmidt asked Bliss to prepare a history of the township roads before he leaves the board at the end of his term. Bliss and Schmidt will work on this project.

Correspondence - The Board reviewed the correspondence listed on the agenda.

Adjournment – MOTION: Adelman/pass: Adjourn. The meeting adjourned at 8:55 p.m.

Respectfully submitted,

Approved:

Barbara Anderson, clerk

William C. Bliss, chair