

Wabedo Township
Board of Supervisors Monthly Meeting
April 20, 2010

Present: Chair Bill Bliss, Supervisors Bob Adelman, Ralph Schmidt, Treasurer Carole Houghton and Clerk Barbara Anderson

Guests: Sign in sheet attached to original minutes.

- I. Call to order – Chair Bliss called the meeting to order at 7:00 p.m. at the Town Hall.
- II. Pledge of Allegiance – The Pledge of Allegiance was recited.
- III. Approve the agenda – There were two items added – Under road & bridge-work orders and under new business – PERA e-mail was added. MOTION: Schmidt/passed: Approve the agenda with additions
- IV. Approval of minutes – The supervisors received a copy of the minutes prior to this meeting for review. MOTION: Adelman/passed: Approve the minutes of the March 17, 2010, meeting as written.
- V. Treasurer’s Report – Houghton read the Cash Control Statement for the month of March 2010. MOTION: Schmidt/passed: Accept the Cash Control Statement for the month of March with ending balance in all funds of \$162,242.93 and investments of \$23,108.46.
- VI. Residents Concerns –
 - Schmidt reported on a meeting he attended regarding the future use of the Longville Elementary School, if it should be closed by the school district. This was a brainstorming meeting and no decisions were reached.
 - Sandra Happe wanted to know the status of the Surface Water Ordinance project. The required ordinance from the Township has been passed and sent to the Minnesota DNR for review and approval. Anderson had a call from Kim Elverum of the DNR last week and he should be calling her again this week.
 - Ron Stokesbary asked about a township notice in the newspaper. Anderson said this is on the agenda and will be discussed later in the meeting.
- VII. Road & Bridge
 - Supervisor’s report (The original report is attached to the original minutes of this meeting)
 - Schmidt attended a meeting with Anderson Brothers. The topics discussed that night were contractor’s bids and information about the sign reflectivity program.
 - Schmidt would like to make some changes to our sign guidelines.
 - Inspections and inventories changes
 - What we will do when the visibility of the new signs run out.
 - Schmidt received a request from J.J. Welk, Longville’s Fire Chief. He asked that the township look at the turnarounds on the township roads. The fire trucks are so long it is almost impossible for some of the fire equipment trucks to get turned around.

Wabedo Township Board of Supervisors Meeting
April 20, 2010

Road & Bridge continued:

- Schmidt discussed the roads the township took over from the county. He called Dave Enblom, Cass County Engineer, regarding the right-of-way for each road. Enblom stated that there is 33 feet on either side of the road center line. The Board asked Schmidt to get this in writing.
- New road sign update
 - Inventories are done
 - County notified first estimate of 129 signs.
 - Do we want to use that amount or drop unneeded signs? The board discussed this and asked Schmidt to make some recommendations about signs.
 - Final sign report due September 2010 to take advantage of the large group rate.
 - Things that need to happen:
 - We need to agree on what signs to remove
 - Let residents know – The board discussed the newsletter.
- Work Orders – Schmidt reviewed the work orders.
- MOTION: Bliss/passed: Approve work orders 2010-01 road grading for \$11,210, 2010-02 plowing and grading for \$14,000 and 2010-03 clearing road sides for \$750 to Felton Brothers.
- MOTION: Bliss/passed: Approve work order 2010-04 to Cass County for Chloride in the amount of \$33,000.
- MOTION: Bliss/passed: Approve work orders 2010-05 gravel hauling for \$7,318, 2010-06 plowing and grading for \$9,000 and 2010-07 clear ditch for \$1,172 to Lott Excavating.
- The board decided to hold work order 2010-08 for Lott Excavating for gravel crushing in the amount of \$9,870 and work order 2010-09 for Lott Excavating for clearing ditch on South Little Boy Road in the amount of \$9,348.50 to be reviewed at a future date.
- The Board discussed a future project on Island View Road.

VIII. Old Business – There was none

IX. New Business

- I. Pay the claims – The supervisors received a copy of the claims prior to the meeting for review. MOTION: Schmidt/passed: Approve payment of claim 41610 electronic payment, claims 8415 to 8429 totaling \$4,775.70, plus payroll.
- II. Short Course – The board discussed the spring short courses.
 - Houghton and Anderson reported that donations made at the annual meeting need to be approved by the Board of Supervisors.
 - Donations versus contracts – To determine authority for donation the answer must be yes to the following questions: 1) is the donation authorized by a statute? 2) Is the donation for a public purpose and in the township's interest? 3) Is the township able to satisfy all the conditions, requirements and procedures for the donation? If the answer is yes to all these questions then a donation can be made. If one or more of the answers are no then a contract is needed. The

New Business: contracts continued:

contract needs to include the name of the organization, what is being contracted, the amount and a copy of the insurance needs to be on file with the township.

- Anderson explained that the donations that have not been paid at this time that will need contracts are: Faith In Action for \$500.00, Crisis Line for \$175.00, Lake Country First Responders for \$1,400.00, Leech Lake Watershed Foundation for \$250.00, Longville Foundation for \$500.00 and Northland Scholarship for \$500.00. The donations yet to be paid that do not need a contract are: Young At Heart for \$500.00 and Friends of the Library for \$1,500.00. The Board authorized Anderson to draw up contracts where needed and to pay the donations not needing contracts.

III. Township Related Election Changes - The primary election date has been changed to August 10th.

IV. Crow Wing Power Letter - Notification of power work on Norway Lane. No action required.

V. Crow Wing Power Letter – This letter was requesting proposed township road work in the next three years. The clerk was asked to notify Crow Wing Power about the proposed Island View Road Project.

VI. PERA e-mail – Anderson reported that PERA is hosting a seminar for the people who prepare the PERA information for the township. MOTION: Schmidt/passed: Authorize the clerk to attend the PERA Seminar on June 16th in Grand Rapids with all necessary expenses paid.

VII. Letter From Ruppe – The clerk was asked to put this on the agenda for May.

VIII. Update on the Averbeck property - Anderson reported that there is nothing new to report at this time. She has not been able to reach the appraiser. Bliss said the land also needs to be surveyed. Anderson will check with Mrs. Averbeck and a local surveying company.

X. Correspondence – The Board reviewed the correspondence listed on the agenda.

XI. Adjournment – MOTION: Schmidt/passed: Adjourn. The meeting adjourned at 8:50 p.m.

Respectfully submitted

Approved

Barbara Anderson, Clerk

William C. Bliss, Chair