

Wabedo Township Board of Supervisors
July 14, 2015

Present: Chair Ron Stokesbary, Supervisors Al Chacey, Bob Adelman, Treasurer Carole Houghton and Clerk Barbara Anderson
Sign in sheet attached to original minutes.

Call to order: Chair Stokesbary called the meeting to order at 7:00 p.m. at the Town Hall

Pledge of Allegiance – The Pledge of Allegiance was recited.

Approve the Agenda: Motion: Adelman/passed: Approve the agenda as written for this meeting.

Discussion with Realtors: Realtors Pat Boen and Dave Owen joined the meeting. The board asked them to come to present an update on selling the town hall property. After a discussion about the real estate market it was decided to take the town hall off the market at this time. At the annual meeting next March the board will ask the residents for permission to take a loan out to build the new town hall if necessary. Motion: Chacey/passed: Take the town hall listing off the real estate market effective immediately.

Approve the minutes: Motion: Adelman/passed: Approve the minutes of the June meeting as written.

Treasurer's Report:

- Cash Control report - Houghton read the Cash Control Statement for the month of June. Motion: Adelman/passed unanimously: Accept the Cash Control Statement for the month of June 2015 with a balance in all funds of \$377,899.61 and investments of \$22,408.77.
- Approve claims for payment – Motion: Chacey/approved unanimously: Approve payment of electronic claims 7151 through 7155 and claims 10135 through 10154, plus payroll.
- Houghton reported that Tenlee Lund is her new deputy treasurer.

Resident Concerns – none

Chairman's status July 09, 2015 submitted by: Ron Stokesbary
North Bay easements – sent documentation 4/15/2015 regarding N Bay Rd easements to Terry Freeman, Northern Engineering & Consulting for him to review and provide input on whether we have valid easement next to Buss and Emerson properties. He was to be on vacation for week or so. Have not heard back. I contacted him and he said he would respond soon – no response yet. Sent follow-up email to Freeman 6/3. He said he would respond 6/4 – no response yet.

Turnarounds – I started with three – Sioux Camp, Pikie Pt, and Old CSAH47 since all of these ended in Cass Cty-maintained lands. Talked to Josh Stevenson, Cass Cty Land dept. and sent info to him. He called back and indicated we should go ahead and have areas surveyed and legal description created and he would take to County Board to provide the easements needed. Received board approval for survey work. Sent info to Terry Freeman asking for a quote. July-Terry quoted \$800-900/turnaround. I told him to go ahead. The survey work is complete. He still needs to create legal description and map. Dwayne has marked the corners with signs. Will send to county for approval when Freeman completes map and legal description. Then Herheim can quote the work.

Wabedo Township Board of Supervisors, July 14, 2015

N Eagle Rd – while talking to Josh re. Sioux Camp turnaround, he indicated Pat Moran had called about legal road status of N Eagle Rd. Josh told him no legal ingress/egress for property owners located off this road. Josh suggested a centerline survey with 66' easement created from this and Cass County would provide easement. Would be best if Wabedo Twp. would accept easement (but not maintenance) for this so future land transactions would have a “public trust” holding the easement and they would not need to redo easement for every transaction. They need to check each property for legal access and see if Blueberry Trail needs easement also. I contacted Mr. Moran and discussed. He indicated he would be at May 6 meeting – he was not. Awaiting action from Moran.

Cooper Lake Rd turnaround – Need approval to survey turnaround so Billy can expand size or we may need to purchase some additional property to allow expansion. Received approval, sent info to Freeman. July-Freeman indicated \$800 – I told him to go ahead. Survey work is complete. Dwayne marked the corners. We have quote from Billy for expanding turnaround.

Glenmar and Shangri-La Townline Road – contacted Kego Twp. regarding new Townline Road Agreement and they sounded in favor. Sent documentation to them for their review at their May meeting. They approved and returned to Clerk. We will sign and send counter-signed copy to them. Done deal.

Disc Re-Claimer –Do we still need or want this? Not used for couple years. Billy indicated he may be interested in purchasing or other arrangement for him to use. We paid \$4,740 in June, 2009. Sent email to Billy offering to sell – no response.

Bridge – amount spent through April w/ Erickson Engineering is \$14,021.28. Budget for our portion of bridge costs is \$35,000. Crow Wing pole move project may cost additional \$16K.

North Bay Dr. Turnaround – need to contact Buehl/Chesla for land for turnaround. No action taken.

Pine Crest Rd turnaround – need to contact Kelm or Purvis for land for turnaround. No action taken. Will work on later.

Wabedo Springs turnaround – need to contact Humrickhouse for land for turnaround. No action taken. Will work on later.

Other turnarounds – Diamond Crest (R Duncan), Island View Rd (Moe/Watson), Hunter Lake Rd (??) need to get legal turnaround but will work on these later.

Signs – need to place a small order for signs, nuts & bolts, posts. Will get a quote.

Wabedo Township Board of Supervisors, July 14, 2015

Road & Bridge

Supervisors report -

- Chacey – I have been in contact with Billy Herheim of Lott Excavating and the roads are ready for chloriding. He is finishing the gravel on the last few roads out of his own quarry. He finished the turn around on Island View Road. He dug for gravel in our own quarry and found an area that looks promising. He said he would come back and screen for it in August to see if it is worthwhile.
- Chacey talked to Doris (Schmidt) and she will move mail boxes down the road a little farther which will help the snow plowing.
- Stokesbary's report (Stokesbary is helping out with Road & Bridge while Chacey recovers from surgery)
 - Chloride – completed on all roads that we wanted done. Cost approx. \$33K.
 - Gravel hauling – Lott Excavating hauled about 2,000 yards from the Peterson Excavating pit and then Peterson ran out of gravel. All of our road gravel needs are done- we did Diamond Crest, Pokie Point and North Bay roads this year.
 - Lott Excavating will move into our gravel pit in August to do the crushing.
 - Island View Road turnaround work is complete (WO 2015-005)
 - Northern Engineering field work to survey easement corners of Cooper Lake Road turnaround. Motion: Chacey/passed: Approve work order 2015-0012 for Northern Engineering to complete work on Cooper Lake Road turnaround.
 - The township needs to approve raising dollar limit for WO 2015-001 (grading) to \$20,000. Motion: Adelman/passed: Increase the dollar amount for grading on WO 2015-001 to \$20,000.
 - Northern Engineering has completed their field work on turnarounds for Sioux Camp, Old 47 and Pokie Point. When legal descriptions and survey maps are complete and we have Cass County approval for legal easement, Lott Excavating can provide quotes to expand and/or create these turnaround areas.
 - Waldera has been working on finishing road and culvert sign replacement/installation. He moved all signs and posts from the shed next to the town hall to the new garage. Also built shelves in garage. One pass of road ditch mowing has been completed. By statute that is all the township can do at this time. In August the township can mow more width. He is installing ROW signs on the new surveyed turnarounds.
 - Need approval for sign and post order from Newman Signs. Motion: Chacey/passed: Approve the sign order from Newman Signs for \$1,500.
 - Stokesbary signed the Preventative Maintenance Agreement with Ziegler for the mower for the next three years.

Old Business

Supervisor's report on SSDs – Adelman reported that all are working well at this time. Adelman talked to Rick Smith at Northland Septic about the freezing this past winter. He will write up a report for the property owners that will be given out at the meeting. A meeting time was set to meet with the property owners on the three SSDs. Saturday, August 15th 9- Little Boy, 10- Lazy Boy and 11 for Sioux Camp. The clerk will send out a letter to the property owners. Houghton was asked to gather the financial

Wabedo Township Board of Supervisors, July 14, 2015

information for the past two year for each SSD. If we talk about holding tanks we should also provide the information from Cass County on this subject. Adelman will call Cass County about this.

Fire Department - Adelman reported that the only agreement the fire department has is Joint Powers Agreement. At the Minnesota Association of Townships class they discussed having an agreement with the fire department listing the services provided for both the fire department and the township.

Safety deposit box – Table for one month.

New Business

MAT Class – Stokesbary and Anderson attended the summer short course put on by Minnesota Association of Townships. They learned that all documents should be stored at the town hall and copies can be kept at the board member’s homes. All of the township documents are stored at the town hall at this time. Bank statement should be available at all board meeting. The treasurer will start putting the bank statements on her One Drive. Stokesbary reported that he completed the Board of Equalization course one line.

August Board meeting - Motion: Stokesbary/passed: The August board of supervisors meeting will be held on Monday, August 10th at 7:00 pm at the Town Hall.

Planning Commission

Chair Craig Anderson reported that there were two variance requests this past month.

- Heinmiller on Little Boy Lake – They want to build a 3,000 foot addition to the existing house. The concern was the height of the addition. It can be no higher than 30’ by law. The Wabedo Township planning commission recommended approval. Cass County approved the variance with a water management plan.
- Windebank on Wabedo Lake – They want to change a deck into a porch for safety reasons. Wabedo Township planning commission recommended approval and Cass County approved the variance.
- Anderson also discussed the size of the planning commission. In the past there were six commissioners and now there are five commissioners. Sometimes it is hard to find two commissioners available to go on site visits. Motion: Chacey/passed: Authorize the planning commission to have up to six commissioners. A person has asked to be contacted when there is an opening on the planning commission.

Correspondence – The board reviewed all the correspondence listed on the agenda.

Adjournment – Motion: Adelman/passed: Adjourn. The meeting adjourned at 8:50 p.m.

Respectfully submitted

Approved

Barbara Anderson, Clerk

Ronald Stokesbary, Chair